



## **ADD/ADHD Medication Refill Policy**

Medications like Adderall, Concerta, and Ritalin are federally controlled, which means refills cannot be called or faxed into a pharmacy. A written prescription is required for each refill. Strattera is not a controlled prescription and can be phoned or faxed to the pharmacy of your choice.

Please follow this procedure when your child needs a refill of their controlled medication:

- Please call during business hours Monday thru Friday to request a refill **at least** 2 days before you run out of medication (no prescriptions will be processed on weekends or after 5 pm). You can assume the refill will be ready to pick up 48 hours after you call.
- It is preferred that you pick up the prescription in the office where your child has appointments.
- The prescription can be mailed to your pharmacy. If you chose this option, you will need to provide us with stamped envelopes addressed to the pharmacy before you request the refill. The refill request **MUST be made at least 10 days** before you need the prescription to allow time to prepare and mail the prescription. When you call for your refill, please make sure you request that the prescription be mailed to the pharmacy. We must have an addressed, stamped envelope for your pharmacy.
- Prescriptions can be picked up in all offices Mon.-Fri. 9am to 4:30pm. For Federal Way patients, prescriptions can be picked up on Sat. 9am to 11 am. Baker Center patients can pick up prescriptions Sat. from 12:30 pm- 3pm.
- We appreciate your cooperation in following these guidelines.